



STUDIO POLICIES

NHPA™
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*Revised 05.8.16

REGISTRATION & TUITION POLICIES

- *Registration is accepted on a first come first serve basis.
- *Classes are closed once capacity is reached.
- *Before a student takes class he or she must be registered. Only with a current registration form, paid registration fee, and paid August tuition will we reserve a student's place in a class.
- *NHPA™'s dance season runs August through June.
- *Tuition is pro-rated for the month of August only. All other monthly tuitions are due in full, including December and June.
- *Tuition is due by the 1st class of each month. (Reminder notices will NOT be sent out each month!) A \$10.00 late fee will be added to tuition paid after the 1st class. (Please contact the office if you need to make special arrangements.)
- *Registration fees and tuition are **non-refundable**. Tuition will NOT be pro-rated for missed classes.

NHPA™ CLASSES

- *PLEASE NOTE that due to our teachers still being active in their professional dance careers, NHPA™ classes are subject to substitution of instructors or temporary cancellation/rescheduling during production weeks.
 - *Students are placed in classes according to age and ability. The first few weeks of classes in the 2016-2017 season will be used as "placement" classes for each student. Our emphasis at NHPA™ is on learning excellent technique, therefore students may be moved up or down in Levels at their teacher's discretion once "placement" classes have been completed. Teachers may also opt to move students to different Levels as evaluations are made throughout the dance season.
 - *Classes are closed once capacity is reached. NHPA™ reserves the right to cancel any class that does not meet a minimum requirement and to refuse its services to anyone it deems necessary.
 - *Parents are not allowed in dance rooms while class is in progress.
- *NHPA™ follows most holidays in CISD. However, we do not close on all holidays so signs will be posted to notify students and parents of each studio closing.
- *The NHPA™ Dance Company holds annual auditions in August/September. If you are interested in becoming a member, please see someone in the office.

CLASS DRESS CODE

- *Students and parents need to make sure they abide by the Class Dress Code to keep discipline and organization in our classes. Proper attire will allow for proper instruction from the staff and proper performance by the students themselves. ALL students need to have their hair up of the neck, and no excessive jewelry. Please let us know if you have any questions about your dance attire.
- ***BALLET:** Girls must wear a solid-colored leotard, black or pink tights, pink ballet shoes, and must have their hair up in a secure bun. Black spandex shorts with at least a 4" inseam are allowed for **Level III and higher**; no booty shorts allowed! Ballet skirts and/or fitted knit shorts are optional. **NO BAGGY SHORTS, BOOTY SHORTS OR PANTS WILL BE ALLOWED!** Boys must wear a solid black or white shirt, black sweat-shorts or sweatpants, and black ballet shoes. **NO OTHER STREET CLOTHES WILL BE ALLOWED!**
- ***TAP & JAZZ:** Girls must wear a leotard or fitted tank/camisole top, tights or spandex shorts with at least a 4" inseam, and black tap or jazz shoes. No booty shorts or street clothes allowed! Younger students should replace ribbons on their tap shoes with elastic for tap class, and may wear their ballet shoes for jazz class until the Teacher decides what shoes they will need for Recital (most Level I classes dance barefoot for Recital if they do a jazz routine). Dance paws/foot undies may be worn for **Level III Jazz/Leaps & Turns and higher**; **SOCKS MAY ONLY BE WORN WITH TEACHER'S PERMISSION**. Jazz pants, Capri pants, and shorts are allowed, but please make sure tights or spandex shorts with at least a 4" inseam are worn under "short" shorts so that instructors may teach the students appropriately. (No booty shorts!) Hair should be UP off the neck. T-shirts and any other cover-ups may be worn with the Teacher's permission, however students should be prepared to take cover-ups off when they are asked to. Boys must wear a T-shirt with sweat-shorts or sweatpants, and black jazz shoes. **NO OTHER STREET CLOTHES WILL BE ALLOWED!**

CLASS DRESS CODE (cont'd)

***HIP-HOP:** All students should wear dance attire or street clothes with tennis shoes and should have their hair UP off the neck. If girls wear "short" shorts please make sure they wear tights or biker shorts with at least a 4" inseam so that instructors may teach them appropriately. Since Hip-Hop classes share rooms with all other classes (most of whom have to stretch on the floor), we ask that you please make sure your tennis shoes are CLEAN (free of dirt) before coming into class.

RECITAL INFORMATION

*NHPA™'s season runs August-June with 2 full studio performances: an informal "mini-recital" in December and our Annual Recital in June. Both performances are ticketed events. **Tentative Recital dates are as follows:** Holiday Performance Dec. 9-10, Annual Recital June 16-17. Recital dates are TENTATIVE due to theater rental policies. These dates should be confirmed by October and March respectively.

June Recital General Information

*A \$35.00 Recital Fee per student will be due the week of February 6-10, 2017. Those students who have not paid their Recital Fees will not have a Recital Costume ordered for them.

*Recital Costume fees run \$70-\$80 per class and start coming due the end of March. More information with further details will be posted after the New Year.

*Students in (3-4yrs) classes will have 1 routine in Recital. Students in (5-6yrs) and (6-7yrs) classes will have 2 routines in Recital. Students in Tap, Ballet, and Jazz (7-8yrs) classes will have 2 possibly 3 routines in Recital. All other Levels will have a routine for every class they are in. Leaps & Turns classes do not participate in Recital.

STUDIO RULES

*All students must wear dance attire that is appropriate to their class.

*All students must wear cover-ups and street shoes to and from the studio.

*No gum, food or drinks are allowed in the dance rooms. Items are available for vending purchase in the lobby; if your item gets "stuck", please notify someone in the office to get it for you. PLEASE DO NOT ROCK THE VENDING MACHINE.

*Please throw away any trash that you have at the end of the night before you leave so that we can keep our lobby clean.

*Students should arrive at least 5 to 10 minutes before their class time to assure promptness and avoid class disturbances. The Teachers/Staff of NHPA™ are not available to "baby-sit" students left in the lobby. All parents need to make sure they are aware of their children's class schedule for prompt drop-off/pick-up times.

***The well being of our students and their families is of utmost concern to us. If you leave your children unattended inside the lobby of NHPA™, or outside the building, please note they will not have adult supervision from the Teachers/Staff of NHPA™. There is a lot of traffic in the driveway and parking lot of our studio, so keep a watchful eye!**

*PLEASE be mindful of parking or waiting for pick-up in the driveway. This only allows one lane for entering & exiting which can cause big traffic issues.

*Cubbies are available in the lobby for students to hold their dance bags. *****Please push bags together on the lobby floor to allow walking space & avoid injury.** Purses, jewelry, and other valuables should not be left unattended. Neither NHPA™, nor its Teachers/Staff will be held responsible for loss or theft of personal items. We ask that each student please be respectful of others and do not bother with anyone else's belongings. Students may bring dance bags into class with teacher's permission.

*Students are encouraged to attend class on a regular basis for maximum progress. If you are interested in taking extra classes, making up a missed class, or taking private lessons please talk with your instructor.

*Stereo equipment may only be used with permission and/or supervision by a staff member or Sr. Assistant of NHPA™. No students are allowed in the dance rooms without a Teacher or Assistant to supervise.

*Utmost respect is to be given to your instructors. Teachers will dismiss any student who disrupts the class.

THANK YOU FOR CHOOSING NHPA™

We look forward to sharing the art of dance with you!